

PARKINSONS.ME

DATA PRIVACY NOTICE

1. Your personal data – what is it?

Personal data relates to a living individual who can be identified from that data alone or in conjunction with any other information the data controller holds or is likely to obtain. The processing of personal data is governed by the General Data Protection Regulation (the “GDPR”).

2. Who are we?

Under Data Protection legislation the Charity Trustees of Parkinsons.Me are the data controller (contact details below). This is the body that decides how your personal data is processed and for what purposes.

3. How do we process your personal data?

Parkinsons.Me meets its obligations under the “GDPR” by keeping personal data up to date; by storing and destroying it securely; by not collecting excessive amounts of data or keeping it longer than necessary; by protecting personal data from loss, misuse, unauthorised access and disclosure and by ensuring that appropriate technical measures are in place to protect personal data.

We use your personal data:

- to let those we support, and who support us, know about events and what we're doing
- to develop and deliver services in line with our charitable objectives
- to recruit, support and communicate with trustees, volunteers, contractors and any staff we may employ
- to safeguard children, young people and adults at risk
- to maintain our accounts and records
- to meet the requirements of regulators including the Charity Commission and HMRC
- to respond effectively to enquirers and handle any complaints.

4. What is the legal basis for processing your personal data?

- Explicit consent of the data subject so that we can keep you informed about events and developments of interest
- Processing is necessary to fulfil our legal obligations under employment, social security and social protection law
- Processing is necessary to the fulfilment of a contract
- Processing is necessary in Parkinsons.Me's legitimate interests unless these are over-riden by the interests, rights and freedoms of the data subject.

5. Sharing your personal data

Your personal data will be treated as strictly confidential. We will only share your data with third parties outside Parkinsons.Me with your consent.

6. How long do we keep your personal data?

We keep data in accordance with our Data Retention Schedule. A copy of the schedule is available from the Data Protection Trustee.

7. Your rights and your personal data

Unless subject to an exemption under the GDPR, you have the right to: -

- request a copy of the personal data which Parkinsons.Me holds about you
- request that Parkinsons.Me corrects any personal data if it is found to be inaccurate or out of date
- ask for your personal data to be erased where it is no longer necessary for Parkinsons.Me to retain such data
- withdraw your consent to the processing at any time
- (where applicable) request that the data controller provide the data subject with his/her personal data and where possible, to transmit that data directly to another data controller, (known as the right to data portability)
- request that a restriction is placed on further processing of your personal data where there is a dispute in relation to its accuracy or processing
- object to the processing of personal data where processing is based on this being in Parkinsons.Me's legitimate interests
- lodge a complaint with the Information Commissioner's Office.

8. Further processing

If we wish to use your personal data for a new purpose, not covered by this Data Protection Notice, then we will provide you with a new notice explaining this new use prior to commencing the processing and setting out the relevant purposes and processing conditions. Where and whenever necessary, we will seek your prior consent to the new processing.

9. Contact Details

To exercise all relevant rights, queries or complaints please in the first instance contact the Data Protection Trustee (Rosie Chadwick) at: rosie.chadwick@live.co.uk

You can contact the Information Commissioners Office on 0303 123 1113 or via email <https://ico.org.uk/global/contact-us/email/> or at the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire. SK9 5AF.